

*This is for if contractor or subcontractor do 4-10's every employee needs to sign that they understand they are working 4-10's.*

COMPANY LETTERHEAD

Project:

RATE OF PAY

I (Employee Name) have been made aware of my wage classification and rate of pay as listed below

Wage Classification: \_\_\_\_\_

Hourly rate of pay: \_\_\_\_\_

Overtime Rate of Pay: \_\_\_\_\_ for any hour above 8 hours per day unless an approved schedule of four ten hour days, then for any hour above 10 hours per day or any hour over 40 hours per week. Also for any hour worked on a federal holiday.

I understand that my work week is

Five eight hour days \_\_\_\_\_

Four ten-hour days \_\_\_\_\_

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Printed Name

\_\_\_\_\_  
Company authorized signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company authorized printed name